

ALBURGH PARISH COUNCIL

Clerk: Dave Richardson, Quakers Rest, The Street, Alburgh, IP200DL

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Notice of Meeting

Councillors are hereby summoned and members of the public invited to attend the meeting of Alburgh Parish Council to be held in Alburgh Village Hall on Thursday 5th June 2025 at 7.30pm.

Meeting Agenda (published 30th May 2025)

1. **Welcome by the Chairman**
2. **To receive apologies from members unable to attend**
3. **To receive any declarations of interest from members on any item to be discussed at this meeting.**
4. **To approve and sign the minutes of the last Parish Council meeting held on 1st May 2025**
5. **Open forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public.**
6. **Matters arising which are not on the agenda and any clerks actions not on agenda**
 - Insurance renewed with Clear Councils
 - Email to Highways regarding bus stop replacement.
 - Register of interest forms sent
7. **To receive reports from District and County Councillors**
8. **Correspondence received:**
 - Various local government reorganisation emails have been passed on.
 - Norfolk Events website email.
 - Email from Barclays over lack of information
 - Norfolk and Broadland design code consultation
 - Parish online free .Gov email account
 - Monitoring officer regarding register of interest forms
9. **Finance and RFO report:**
 - **9.1 To Approve Payments**
 - **9.2 Receipts**
 - **9.3 To receive the Responsible Officers Report.**
10. **To review and approve the Asset Register 2025 and Policy.**
11. **To receive and approve Annual Governance and Accountability Return (AGAR) 2024-25**
 - **Confirmation of the Annual Internal Audit Report**
 - **Confirmation and Approval of The Annual Governance Statement** (section 1)
 - **Confirmation and Approval of The Accounting Statements – Consider, Approve and Sign** (Section 2)
 - **The Certificate of Exemption**
 - **Confirmation and approval by council of dates of period of Exercise of Public Rights Notice.**
12. **To receive inspection report on playing field and Homersfield picnic site including feedback on progress to the repairs to the playing field**
13. **Village Items**
 - Pétanque update
14. **Other Parish Council Items**
 - Party in the Park budget
 - Fund raising and community events for the future of the village following the APM suggestion.
 - Change in meeting evening to Wednesday
 - Drive carefully signs – Primary school.
 - Parish Online .Gov email
 - Website Accessibility statement
 - Tree condition survey
15. **Planning**
 - 14.1 **To Comment on and recommend for Approval/Refusal any Current planning applications**
None at publication
 - 14.2 **To receive an update on any previous planning applications:**
None at publication
16. **To receive items for the next meeting, Thursday, 3rd July 2025**

Signed: Dave Richardson, Clerk, 30th May