

Alburgh Parish Council Communications & Clerk actions Jan 2026

Clerk actions

Emailed Highways about Lorries, Gritting & Flooding of resident's driveway.
Reviewed all Policies against model policies from NPTS.
Investigated Grants
Circulated Cllr Stone's Feb report
Reported fly tipping
Sent Minutes summary to magazine
Emailed Cllr Brown about Community Action Funding
Completed application for CAF
Queried wording on planning application
Liaised with Tree company over survey
Emailed clerk at Hempnall about the communication over buses with NCC
Researched other funding streams for play equipment
Sent more information off to the Coop bank
Responded to query over family relatives in village
Contacted NPTS over precept amount for billing.
50-50 Prep and organising.
Liaised with allotment tenant

Key Communication in

06/02/2026 Invoice from NPTS for assertion 10 training
10/02/2026 Cllr Stone Feb report
13/02/2026 Keep Britain Tidy litter pick – 13th to 20th March
13/02/2026 NPTS network meeting
13/02/2026 Compliance checker email
13/02/2026 Planning application 2026/0003
18/02/2026 Query from Ian Nelson (Hempnall) about bus service
19/02/2026 response from highways
19/02/2026 Big South Norfolk Litter pick
20/02/2026 Coop requesting more info.
22/02/2026 responded to query over family relatives in the village
23/02/2026 NPTS request over precept amount
23/02/2026 Unity Trust email about FSCS limit increase to £120,000
23/02/2026 response from Gary Overland
26/02/2026 Planning application 2026/0405
27/02/2026 Email from Barry Stone sending apologies for meeting
27/02/2026 Further email from Gary Overland
01/03/2026 Email regarding allotments at Wortwell
02/03/2026 parish council Alliance planning email

