



ALBURGH PARISH COUNCIL

Clerk: Dave Richardson, Quakers Rest, The Street, Alburgh, IP200DL

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Notice of Annual Parish Council Meeting

Councillors are hereby summoned and members of the public invited to attend the meeting of Alburgh Parish Council to be held in Alburgh Village Hall on **Wednesday 6th May 2026** at 7.30pm.

Meeting Agenda (published 28th April 2026)

18. **To elect the Chair person** – Chair to sign the declaration of acceptance of office
19. **To elect the Vice Chair Person** – Vice Chair to sign the declaration of acceptance of office
20. **Welcome by the Chairman**
21. **To receive apologies from members unable to attend**
22. **To receive updated Declarations of Interest forms from all members and any declarations on any item to be discussed at this meeting.**
23. **To approve and sign the minutes of the last Parish Council meeting held on 15th April 2026**
24. **Open forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public.**
25. **Matters arising which are not on the agenda and any clerks actions not on agenda**
26. **To receive reports from District and County Councillors**
27. **Correspondence received:**
28. **Finance and RFO report:**
 - **11.1 Payments made and those needing approval**
 - **11.2 Receipts**
 - **11.3 To receive the Responsible Officers Report.**
29. **To receive and approve Annual Governance and Accountability Return (AGAR) 2025-26**
 - i. Confirmation of the Annual Internal Audit Report
 - ii. Confirmation and Approval of The Annual Governance Statement (section 1)
 - iii. Confirmation and Approval of The Accounting Statements – Consider, Approve and Sign (Section 2)
 - iv. The Certificate of Exemption
 - v. Confirmation and approval by council of dates of period of Exercise of Public Rights Notice.
30. **To discuss and agree proposed roles for Parish Councillors**
31. **To receive inspection report on playing field and Homersfield picnic site.**
 - **To plan the work weekend arrangements for June 7th**
32. **To discuss film nights using the National Lottery Grant for licensing.**
33. **Village Items**
 - Pétanque update
 - Fundraising meeting with village groups
34. **Other Parish Council Items**
 - Insurance renewal
35. **Planning**
 - 14.1 **To Comment on and recommend for Approval/Refusal any Current planning applications**
Planning Application:
 - 14.2 **To receive an update on any previous planning applications:**
Application:
36. **To receive items for the next meeting, Wed 4th June**

Signed: Dave Richardson, Clerk, 28th April 2026